



Care



United in Purpose

Global Job Title Domestic Assistant

Discipline Care

Sub Discipline Care Delivery

Role Purpose

Carry out all basic cleaning duties and ensure safe movement of goods and individuals in and around the care environment including residents'/tenants (service users) rooms, common rooms, dining and exercise areas to meet organisational requirements.

At this level, works under supervision, performing routine operations.

Key Responsibilities and Accountabilities

1. Maintain a safe and secure environment by ensuring high cleaning standards and monitor and maintain sanitation and organisation of assigned areas of the care home, including bedrooms and bathrooms.
2. Communicate with service users, including welcome service users and visitors so that their needs are understood, they feel welcome and well looked after.
3. Make and change beds, ensure bedroom and bathrooms are clean and tidy, transport linen to correct area to be cleaned and restock areas with clean linen.
4. Undertake kitchen and dining room duties as required, distribute meals from trolleys and ensure all meals are delivered to service users in a timely manner and in compliance with care home regulations.
5. Ensure care home safety arrangements and procedures are always followed and bring any apparent deficiencies in systems of work or equipment provided to the attention of the Manager.
6. Ensure all documentation and records are completed and are fully up to date in accordance with standing instructions.
7. Communicate effectively with colleagues, staff so that requirements of their requests are understood, and staff and customers are duly informed of movements.
8. Participate as a full member of the team, e.g. support and train other staff, participate in team meetings and work flexibly as directed to cover other members of the team.

About this Role

The focus of the role is to deliver a safe, clean, and hospitable environment for service users of the care home, ensuring standards are met in a timely, accurate and friendly manner.

At this level, the role follows a process or work sheet and performs work as laid out and set out by others.

The role should carry out duties in compliance with care home requirements, demonstrate an understanding of processes, systems, and routines in the job. Participates as a team member.