

Job Description & Person Specification

Job Title	Street Cleansing Operative - Mobile
Division/Location	Suffolk Coastal Norse
Reporting to	Assistant Refuse / Cleansing Manager
Weekly Hours	45 Hours Per Week, Monday to Friday
Grade/Salary	NJC Scale - £18,993

Job Description
The Role:
Cleanse areas owned or maintained by Suffolk Coastal Norse on a daily basis . Empty litter and Fido bins, Sweep/Litter pick paths and other areas.
Main Responsibilities
<ul style="list-style-type: none">• Following appropriate procedures for the health and safety of the crew, and members of the public.• Responding politely to approaches from members of the public.• Reporting accidents and incidents as required.• Maintaining records as required.• Any other related duties as required in assisting with the provision of the service.• Ensure that all work is carried out in a safe and proper manner, in accordance with our Client's Specification, the WN BS EN ISO 9001 Quality Management System.• To undertake tasks and duties in a manner that supports the SCN Environment Management System and its procedures.• To remove litter/waste, empty bins and carry out sweeping at various sites within Suffolk Coastal to the required standard and in accordance with Council and Norse policy and relevant legislation.• To remove litter/waste, empty bins and carry out sweeping.
Other Duties
The duties listed are not exhaustive and may be varied therefore the post holder will be expected to undertake other duties as appropriate to the role and as requested by his/her line manager.

Our Values

You will be expected to promote and adhere to the workplace values of our organisation:

Quality – We strive to deliver outstanding quality and make business excellence the standard by which we measure ourselves.

Innovation – We embrace new ideas and have the courage to be creative, so our services are delivered in the most effective and safe way possible.

Respect – We value everyone as an individual. We respect their rights, life choices and the personal contribution they make to our business success.

Approval/Review Date			
Approved by Operations Director:		Date :	
Approved by HR Director:		Date :	

Trust – We want to be a trusted provider, partner and employer, recognising that to do so, our word must be our bond. If we say we will do something, we do it.

Person Specification			
Category	Requirement	Essential or Desirable	Assessment Method Application Form (AF) Interview (I) Test(T)
Qualifications/ Knowledge/ Training	Knowledge of relevant Health & Safety requirements.	Desirable	AF/I
Experience	Previous cleaning or refuse experience	Desirable	AF/I
Skills/Abilities	Able to work alone or part of a team.	Essential	AF/I
	Ability to accurately carry out verbal and written instruction.	Essential	AF/I
	Ability to follow Health and Safety instructions.	Essential	AF/I
	Good communication skills both written and verbal.	Essential	AF/I
	High standard of customer service.	Essential	AF/I
Other Requirements	Full UK Driving Licence to meet the travel requirements of the role	Essential	AF
	CAT B Licence	Essential	AF

General
<p>Job descriptions are accurate at the time of compilation but are open to change and therefore will be subject to regular review.</p> <p>It is the individual's responsibility to take reasonable care for the Health, Safety and Welfare of themselves and others in accordance with the Health & Safety at Work Act (1974) and associated Company policy and procedures.</p> <p>The individual is required at all times to comply with the provisions of the Data Protection Act 1998 and with any policy introduced by the Company to comply with the Act.</p> <p>We are committed to employment practices and behaviours which encourage diversity, promote equality of treatment and eliminate unlawful and or unfair discrimination.</p>

Approval/Review Date			
Approved by Operations Director:		Date :	
Approved by HR Director:		Date :	

Agreement			
Employee Name:		Date:	
Employee Signature:			

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Approved by HR Director:		Date :	