



Commercial and Surveying

Commercial



United in Purpose

Global Job Title Surveyor**Discipline** Commercial and Surveying**Sub Discipline** Surveying**Role Purpose**

Oversee projects, schemes, and works, manage risks, control costs, report and advise customers and clients of progress and risk.

At this level,

- Undertakes work in a range of activities relevant to the discipline.
- Works independently with the minimum of supervision.
- Able to seek advice and guidance from other more experienced colleagues where work has not been encountered before or is of a level of high complexity, risk and/or impact.
- Works as a member of a surveying team

Key Responsibilities and Accountabilities

1. Review and understand a client's needs and assess plans, schemes, and schedules to ensure these are feasible.
2. Work out quantities and costs of materials, time, and labour for tenders and to meet customer or client requirements.
3. Negotiates contracts and work schedules with clients and customers and reach conclusions that are mutually beneficial and fully achievable.
4. Advise on legal matters, including risks and disputes associated with projects, works, schemes and variances such that implications of work are fully understood and communicated.
5. Monitor sub-contractors, stages, and progress of work, generate reports and management information for circulation and or communication.
6. Write regular reports on costs and prepare accounts for payment such that management and customers are appraised of progress, issues, and risks.
7. Research, maintain and update a library of methods, materials, and other surveying collateral to represent business, organisational and professional best practices.

8. Ensure and maintain knowledge of health and safety regulations relative to the environment or are of work, for example, building regulations and ensure these are respected in all work carried out.

About this Role

At this level will be either working independently providing routine surveying work or carrying out more complex work under some technical and managerial guidance/supervision.

The focus of the role is on expanding knowledge and gaining experience of working on more complex surveying work. At this level advice and guidance are readily available. Requires some previous experience in a commercial environment.

At this level is typically qualified or in final stages of gaining formal qualification and membership of the appropriate professional body.

Provides a surveying service for routine works, schemes, and projects.