Job Description & Person Specification



Job Title	Water Hygiene Technician - Trainee
Division/Location	Infinity, Water Hygiene, Wigan
Reporting to	Water Hygiene Team Leader
Weekly Hours	37
Grade/Salary	AB/£17,000 - £22,500

Job Description

The Role:

The Trainee Water Hygiene Technician will be responsible for carrying out the professional functions of water hygiene, monitoring, control and management of Legionella.

Main Responsibilities:

- To shadow an experienced water hygiene technician in his/her everyday duties.
- Provide and include the raising of awareness of clients responsibilities with regard to water hygiene and legionella.
- Input survey data using TEAMS software on a tablet.
- Assist in carrying out legionella risk assessments, tank inspections, TMV servicing, annual inspections and monthly temperature taking.
- Learn to create detailed schematic drawings of the water system within various building types.
- Assist in providing strategic recommendations based on costing, grading and prioritising as identified in the risk assessments.
- Work within established communication systems to promote the free flow of information.
- Liaise with client and staff from other disciplines in connection with legionella work.
- This role requires frequent travel to other offices and sites as required.
- Creating and reviewing legionella risk assessment and monitoring reports.
- Fully understanding legislation surrounding legionella management.
- Promote continuous improvement and deliver demonstrable high quality products and services which embrace quality standards.

Other Duties

The duties listed are not exhaustive and may be varied therefore the post holder will be expected to undertake other duties as appropriate to the role and as requested by his/her line manager, including:

- Carrying out duties appropriate to the grade of the post, including occasional travel to other offices as required.
- Promoting continuous improvement and delivering demonstrable high-quality products and services which embrace quality standards.
- Demonstrating personal commitment to the Norse Way CSR Strategy.

Approval/Review Date				
Approved by Operations		Date		
Director:		:		
Approved by HR Director:		Date		
Approved by the Birector.		:		



Person Specification				
Category	Requirement	Essential or Desirable	Assessment Method Application Form (AF) Interview (I) Test(T)	
Qualifications/ Knowledge/ Training	A minimum of five C grade GCSE's including Maths, English and Science or equivalent.	Essential	AF	
	BS002 – Cleaning & Disinfecting of Water Systems.	Desirable	AF/I	
	BS004 – Risk Assessing.	Desirable	AF/I	
	Qualifications in construction.	Desirable	AF/I	
	Holds a current site card.	Desirable	AF/I	
Experience	Experience in a similar related role.	Desirable	AF/I	
	Knowledge of TEAMS software.	Desirable	AF/I	
Skills/Abilities	Familiar with relevant construction, health and safety legislation, and risks and hazards associated with asbestos.	Essential	AF/I	
	Proficient in the use of Microsoft Office Suite	Essential	AF/I	
	Proficient in the use of AutoCAD/Visio.	Desirable	AF/I	
	Excellent written and verbal communication skills.	Essential	AF/I	
Other Requirements	Full UK Drivers Licence.	Essential	AF	

General

Job descriptions are accurate at the time of compilation but are open to change and therefore will be subject to regular review.

It is the individual's responsibility to take reasonable care for the Health, Safety and Welfare of themselves and others in accordance with the Health & Safety at Work Act (1974) and associated Company policy and procedures.

The individual is required at all times to comply with the provisions of the Data Protection Act 2018 (DPA) and the General Data Protection Regulation (GDPR) and with any policy introduced by the Company to comply with the Acts.

We are committed to employment practices and behaviours which encourage diversity, promote equality of treatment and eliminate unlawful and or unfair discrimination.

Approval/Review Date			
Approved by Operations		Date	
Director:		:	
Approved by HR Director:		Date	
Approved by FIN Director.		:	



Our Values

You will be expected to promote and adhere to the workplace values of our organisation:

Quality – We strive to deliver outstanding quality and make business excellence the standard by which we measure ourselves.

Innovation – We embrace new ideas and have the courage to be creative so our services are delivered in the most effective and safe way possible.

Respect – We value everyone as an individual. We respect their rights, life choices and the personal contribution they make to our business success.

Trust – We want to be a trusted provider, partner and employer, recognising that to do so, our word must be our bond. If we say we will do something, we do it

Approval/Review Date				
Approved by Operations Director:	C	Date		
Approved by HR Director:		Date		