



Operations

Commercial



United in Purpose

Global Job Title Waste Advisor**Discipline** Facilities Management**Sub Discipline** Waste and Grounds**Role Purpose**

Provide waste, refuse or recycling advice, guidance, and training to line management and employees within a site, centre or business and assist the line and senior management deliver waste objectives and targets of the organisation.

Key Responsibilities and Accountabilities

1. Develop, coordinate and (where appropriate) deliver waste and recycling training and briefings to staff and line management to increase the awareness of waste issues and maintain agreed level of material recycling.
2. Carry out waste audits, assess opportunity to generate income from waste recycling and provide advice and guidance on how to achieve income or reduce cost of processing.
3. Investigate effluent and waste incidents and breaches to understand risk associated with the incident, review, and report, and where appropriate escalate the incident to senior management for discussion and resolution.
4. Monitor and support recycling and waste activities, review operational procedures, and make recommendations for improvements to promote an efficient and effective environment.
5. Monitor the effectiveness and serviceability of physical waste infrastructure and make recommendations to management for improvement to redress issues or improve the general state of performance of the business.
6. Provide support to internal and external audits, assessments, and reviews to assess the waste performance of the business and identify opportunities for improvement.
7. Provide information assurance advice and support to the business so that managers and staff are aware of waste and hazard risks associated with their work and their responsibility and role in maintaining a secure and safe working environment.

About this Role

The role provides waste and recycling expertise, support, advice and guidance to the business, line managers.

There is a requirement to update job knowledge and maintain "expert" status in the waste and recycling industry, for example by reviewing professional publications and attending international conferences and maintaining professional networks.

The role applies state-of-the art waste and recycling measures, participates in educational opportunities, participates in professional organisations, enhances the reputation of the organisation, and accepts ownership for exploring opportunities to add value to organisational waste and recycling arrangements and keeping the organisation and its people out of harm's way.